**Opening Matters**

* + 1. Serenity Prayer
		2. Check-Ins/Sobriety Statements
		3. Readings
			- [**Twelve Concepts**](https://slaafws.org/download/core-files/The_Twelve_Concepts_of_SLAA.pdf) - (Non-Chair Member with most seniority) – Steve B.
			- [**Twelve Traditions**](https://slaafws.org/download/core-files/The_Twelve_Traditions_of_SLAA.pdf)- (Member next most seniority on the BOT) – Susan G.
			- Sex and Love Addicts Anonymous is a Twelve Step, Twelve Tradition oriented fellowship based on the model pioneered by Alcoholics Anonymous. The only qualification for S.L.A.A. membership is a desire to stop living out a pattern of sex and love addiction. S.L.A.A. is supported entirely through contributions of its membership, and is free to all who need it. The BOT is a business meeting. We are the business arm of our recovery organization. Respecting the Second Tradition, we need to put individual feelings aside when we work for the BOT and focus on what serves the Fellowship best. This is a job. We are trusted servants. We abuse that trust when we do not act professionally in discharging the business of the Fellowship. – Rich K.

**Present: Bob G., Steve B., Susan G., Rich K., Nancy G., Ashley B., David F.**

**Absent: Earl D.**

1. **Roles**
	1. Facilitator – Bob G.
	2. Record Keeper – Steve B.
	3. Timekeeper – David F.
	4. Spiritual Reminder - All
2. **Announcements**
	1. ABC/M dates: July 31st through August 3, 2018 (Board Dates: Arrive Friday July 27, Meet Saturday July 28 and leave Saturday August 4)
	2. Matt F. accepted newsletter editor position
	3. C.D. has not yet answered our request about being a Whistleblower Investigator
3. **Approval of Agenda** (BOT Agenda 2017 11) ***Approved by consensus***
4. **Approval of Minutes**
	1. F2F Minutes – When Available
* October 14, 2017 Minutes
	+ Take out a name of a member from the action item in 7. iv)
	+ Motion to Approve with amendment Rich/Ashley ***Approved 7-0-0***
1. **Monthly Action Items**
	1. Bob – Asking C.D. if he would be interested in serving as whistleblower investigator – email sent but no response yet.
	2. Ashly, Bob – Ask S.B. if she would like to serve as newsletter editor – Done (S.B. Declined)
	3. Bob – Ask Matt F. if he would serve as newsletter editor – Done (Matt Accepted)
2. **Routine Matters/Reports Routine Matters/Reports**
	1. Report on Suggestions to the Board
* Written report submitted
	1. Executive Director’s Report
* Written report submitted
	1. Board Committee Chair Reports
		1. Development – Rich K
* Written report submitted
* Q: Need more help? A: No, had our first meeting, one member absent but I think we’ll be okay.
	+ 1. Finance – Rich K.
* Written report submitted
	+ 1. HR/Personnel – Nancy G.
			- Report read after difficulties with DropBox
			- Action Item: Nancy will Email Report to Google Group/will post Minutes in DropBox
			- Q: Pam will be involved in job description and succession plan? A: Yes, she is very involved
		2. Outreach – Susan G.
			- Written report submitted
			- Q: Who is on Committee? A: David F., Matt F., Sarah C., Beth S. and Susan G.
		3. Programs and Memberships – Ashly B.
			- Written report submitted
			- ABC/M Subcommittee (No meeting)
		4. Fellowship Self-Supporting – Earl D. (BFSC Report by Earl D - November 2017)
			- Written report submitted
	1. Board Liaison Reports
		1. Steve B. – CLC, CBC, CHIC
			+ Written report submitted
			+ Not sure about CHIC, omitted from Google Group
			+ Q: CLC getting delegates to understand literature process what is being talked about? A: They are discussing if there is some kind of way to educate delegates and to make Appendix J more practical
		2. Susan G. – CJC, CAC, CMRC (Susan Committee Reports 09Sept17)
			+ Written report submitted
			+ Still have not heard back from K. re CMRC whether she will serve as chair. Action Item: Bob will ask Rita about CMRC
		3. Bob G – CCC
			+ Written report submitted
			+ Possible that CCC will ask to add an observer to the ABM Subcommittee
		4. Rich K. – CFC, CCC
			+ Written report submitted
			+ CFC working on bookmark to raise awareness
		5. Earl D. – CICC, CPIC, CDC
			+ Written report submitted
		6. Nancy G.
			+ Written report submitted
		7. David F. – CTIOC
			+ Written report submitted
		8. Ashly B. – CHRC, CSTCC (CHRC and CSTSS November reports)
			+ Q: Budgeting Process IFD was something sent in from Board? A: Maybe discussion whether it violated Traditions and Concepts. No discussion on it, in the minutes – may predate Ashly’s involvement. A: A Board member asked CTSCC to look and they prepared responses - Their responses were consistent that IFD violates Concepts
1. **Business**
	1. Elevated Priority
		1. Q4 financials (17-09 Balance Sheet, 17-09 Balance Sheet, 17-09 Profit & Loss)
			* These are the year-end reports
			* TEFs paid, except UK
			* bought larger book quantities at a better rate, but a larger outlay
			* Hazelden AR payed
			* Year ended with $31,436.00 net loss
			* The inventory is adjusted accurately based on the physical count done at year end. This reduced our cost of goods sold
			* Our payments for our bookkeeper were recorded in the contract services labor account, previously they had been recorded in the Contract Services – Other
			* We needed to upgrade platforms for the store, and this significantly increased our website expenses
			* After the break-in at the office, we upgraded our security cameras, and there was an increase in their service fee as well
			* Income down $25K, primarily due to contributions being down
			* ABM costs as projected except BOT higher because we had 8 members
			* Subsidies (25%) was more than expected - means International orders up
			* Q: Increase in Web costs ongoing or more of one time? A: More of a one time expense
			* Item 13000 tripled (pre-paid expenses) for September – Webmaster got paid twice due to way it fell. Includes payments for books not delivered at time.
			* Loss primarily decrease in contributions $14k, $6k in sales. Loss of ABM only 13K over projected budget
			* Motion to Accept Steve/David **Accepted 7-0-0** Action Item: Rich to send P&L and Balance Sheet to Newsletter
		2. Contract for hotel for 2018 ABC/M
			* Hilton – San Antonio Airport
			* Have been changes to Hotel since last time we were there; there is shuttle to Airport, Parking is free.
			* Completely remodeled
			* In line with four years ago. Concern: 288 room nights. 54 on Sunday; 229 last year. This comes to about $57K with tax tip and service charge with attrition. Will they consider Friday stays? Concern deposits in authorization don’t match contract. See if we can only do the 10% without the rest. P. 3 says $1250, $1250 $1250, CC authorization does not jive. Let’s make sure it’s the $1250. Action Item: Bob and Pam to make sure that is the correct deposit and Sunday night is only 9, not 54 and make sure it includes Friday Night.
			* In 2013 only had to guarantee 146 rooms 8,300 food guarantee.
			* Remember two BOT members will be driving rather than flying (was the same for Boston)
			* Would like to see contracted room rates down to 229 maybe lower if it includes Friday
			* Looks like we need to raise the price for delegates with room rates up $15/night from 2013 and Food Minimum almost doubled since then.
			* **Consensus: Will try to get changes and take an email vote**

Nancy G. Left the call

* + 1. BOC Survey request for additional input
			- Rearranged to flow better, other changes as reflected in document.
			- **Consensus:** Changes are fine
			- Dates: Start now or wait, or when?
			- **Consensus**: Start at first of the year
		2. What about non-English speaking?
			- Would need a lot more information
			- Important issue should go back to BOC
			- Could put on BOC Agenda
			- Don't want to delay English survey, but important and take other language issue to BOC
			- **Consensus:** Proceed and let BOC look at languages issue
		3. Review of BOT election process revision by CSM WRG
			- Motion to Approve Steve/Rich **Approved for placement into CSM 5-0-1** Action Item: Bob to let CCC know
	1. Normal Priority
		1. AA Safety Statement – Which committee should review for adoption
			+ **Consensus:** take this to BPMC **Action Item**: Ashley to put on BPMC Agenda
		2. Revised Letter to Health Professionals
			+ Motion to approve and place on Website to replace existing draft of letter Susan/Steve **Approved 6-0-0**
			+ Q: Does this need to go through CTS to be translated? A: No, just a service document, anyone can translate and use
		3. Employee Handbook (AFSLAA\_Emp\_HandbookBHRPC)
			+ **Tabled**
		4. Discussion of CTC Translation guideline (SLAATranslation\_GuidelinesCTCApprovedJune21\_2017)
			+ **Tabled**
		5. Bus Bench Ads
			+ To be put on the Website as a recommendation -
				1. Would like FWS website citation on it
				2. Committee intended for local intergroups to use
				3. Youarenotalone.today never opened up as a website
				4. Maybe should go back to BOC with more concrete suggestions
				5. Beth May know where images came from
				6. **Consensus:** take back to BOC
1. **Adjournment**

Check-outs

Closing Prayer:

Higher Power, make me worthy to serve You through this Fellowship and the Twelve Steps and Twelve Traditions. Help me to be generous with my time and effort, to give without counting the cost, to give back wholly for what I have so freely received without looking for any reward, other than that of knowing I have done your will. Through my service, may I give hope and peace to those who still suffer. – (David F.)

Meeting Schedule for Conference year 2017-2018

|  |  |  |
| --- | --- | --- |
| ~~9 Sep 2017 – Regular~~ | ~~14 Oct 2017 – Interim~~ | **~~11 Nov 2017 – Regular~~** |
| 9 Dec 2017 – Interim | 13 Jan 2018 – Regular | 10 Feb 2018 – Interim |
| 10 Mar 2018 – Regular | 14 Apr 2018 – Interim | 12 May 2018 – Regular |
| 9 Jun 2018 – Interim | 14 Jul 2018 – Regular | F2F – TBD |